



a town for a lifetime **IRONDEQUOIT** *New York*

WORKSHOP MEETING

March 11, 2024

4:00 PM

AGENDA

03/08/2024 12:36 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION FROM LABELLA ASSOCIATES REGARDING UPDATING THE TOWN CODE

DEPARTMENT HEAD UPDATES

REVIEW OF AGENDA ITEMS FOR THE MARCH 19, 2024 RTB MEETING

ITEM(S) FOR BOARD ACTION

03WS2024-1 Resolution Authorizing Appointments to the Deer Management Program Board

03WS2024-2 Resolution Authorizing the Closure of Town Hall for the Solar Eclipse

03WS2024-3 Resolution Authorizing a Change to the Date for the April Town Board Workshop Meeting

03WS2024-4 Resolution Authorizing Changes to the Dates for the April Planning Board Workshop and Meeting

03WS2024-5 Resolution Authorizing the Permanent Appointment of a Director of Development Services

03WS2024-6 Resolution Concluding Payment of Temporary Stipends to Staff Members of the Community Development Department

03WS2024-7 Resolution Authorizing Capital Lease Financing of One Pickup Truck for the
Bureau of Public Works

NEXT REGULAR TOWN BOARD MEETING...March 19, 2024 @ 7 PM

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION MAKING APPOINTMENTS TO THE DEER MANAGEMENT
PROGRAM BOARD**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, pursuant to Irondequoit Town Code § 93-1(K), there shall be a Deer Management Program Board, the function of which is to hear appeals concerning the Town's Bow Hunt Program; and

WHEREAS, as specified in Irondequoit Town Code § 93-1(K), the Deer Management Program Board consists of three members appointed by the Town Board, who serve without compensation for a term of one year, and must include the Town Supervisor or his designee, a Town resident who is not a participant in the Bow Hunt Program, and the Chair of the Conservation Board or her designee; and

WHEREAS, the Supervisor has interviewed several people who are willing to serve on this Board and recommends appointing Carrie Burdick (Supervisor's designee), Gwendolyn Mendez (Town resident who is not a participant in the Bow Hunt Program), and Krista Greer (Chair of the Conservation Board).

NOW THEREFORE BE IT RESOLVED, that the Town Board appoints Carrie Burdick, Gwendolyn Mendez, and Krista Greer to the Deer Management Program Board, with their terms expiring on December 31, 2024.

This resolution shall take effect immediately.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING A CHANGE TO THE DATE FOR THE APRIL TOWN BOARD
WORKSHOP MEETING**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, on April 8, 2024, the Town of Irondequoit will be in the path of totality of and experience a total Solar Eclipse; and

WHEREAS, the City of Rochester expects an estimated 300,000 – 500,000 additional people will travel to Rochester to view this once in a lifetime solar event; and

WHEREAS, many schools in the area have already decided to close on that day; and

WHEREAS, in an effort to reduce congestion on the roadways and to allow our employees to experience this event, the Supervisor recommends that the Town Board authorize the closure of Town Hall on April 8, 2024; and

WHEREAS, with the exception of those employees that are considered essential, staff will have a paid holiday; and

WHEREAS, essential employees will have to work as normal on April 8, 2024, and will be given a floating holiday as compensation.

NOW THEREFORE BE IT RESOLVED, that the Town Board approves the closure of Town Hall on the day of the total solar eclipse, April 8, 2024, and offers those essential employees that have to work a floating holiday as compensation.

This resolution shall take effect immediately.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING A CHANGE TO THE DATE FOR THE APRIL
TOWN BOARD WORKSHOP MEETING**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans

Ann Cunningham

Grant Malone

John Perticone

Peter Wehner

Town Supervisor

Town Board Member

Town Board Member

Town Board Member

Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Irondequoit Town Board meets regularly twice a month, once for a workshop meeting and once for a regular meeting; and

WHEREAS, by Resolution No. ____, the Town Board set April 8, 2024, as the date for the April workshop meeting; and

WHEREAS, due to the historic solar eclipse on April 8, 2024, it has been recommended that the April Town Board workshop date be rescheduled; and

WHEREAS, a rescheduled Town Board Workshop meeting can be held on April 9, 2024.

NOW THEREFORE BE IT RESOLVED, that the Town Board reschedules the April Town Board Workshop meeting from April 8, 2024, at 4:00 p.m. to April 9, 2024, at 4:00 p.m.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING CHANGES TO THE DATES FOR THE APRIL
PLANNING BOARD WORKSHOP AND MEETING**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans

Ann Cunningham

Grant Malone

John Perticone

Peter Wehner

Town Supervisor

Town Board Member

Town Board Member

Town Board Member

Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Irondequoit Planning Board meets regularly twice a month, once for a workshop meeting and once for a regular meeting; and

WHEREAS, the April 8, 2024, Planning Board workshop and April 22, 2024 meeting dates were adopted by resolution of the Town Board on November 21, 2023; and

WHEREAS, due to the special solar eclipse event happening on April 8, 2024, it has been recommended that the Town Board reschedule the April Planning Board meeting dates; and

WHEREAS, the rescheduled Planning Board Workshop meeting can be held on April 15, 2024, and the Planning Board Meeting can be held on April 29, 2024.

NOW THEREFORE BE IT RESOLVED, that the Town Board approves rescheduling the April Planning Board Workshop from April 8, 2024 to April 15, 2024, and the April Planning Board regular meeting from April 22, 2024 to April 29, 2024.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A WORKSHOP MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF A
DIRECTOR OF DEVELOPMENTAL SERVICES**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, there is a vacancy for a Director in the Developmental Services Department; and

WHEREAS, this position is an exempt civil service position, which has been posted and several qualified people applied; and

WHEREAS, the interview committee has conducted several interviews and would like to recommend that the Town Board offer the position to William Lang, Jr.

NOW THEREFORE BE IT RESOLVED, that the Town Board approves the permanent appointment of William Lang Jr. as Director of Developmental Services, to be paid an annual salary of \$85,000.00, which shall be drawn equally from budget code 001.8020.0100.1100 and 001.3620.0100.1100.

This resolution shall take effect immediately.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION CONCLUDING PAYMENT OF TEMPORARY STIPENDS TO STAFF MEMBERS
OF THE COMMUNITY DEVELOPMENT DEPARTMENT**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, by Resolution No. 2022-154 and Resolution No. 2023-348, the Town Board authorized payment of temporary stipends to certain employees within the Community Development Department to account for increased duties they assumed pending the appointment of a new Director of Developmental Services; and

WHEREAS, by Resolution No. 2024-__, the Town Board has authorized the appointment of a new Director of Developmental Services; and

WHEREAS, the new Director of Developmental Services shall assume the leadership responsibilities within the department; and

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the conclusion of the payment of stipends originally granted in Resolution Nos. 2022-154 and 2023-348.

This resolution shall take effect immediately.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING OF ONE PICKUP TRUCK
FOR THE BUREAU OF PUBLIC WORKS**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 11th day of March, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary to finance one (1) new 2023 Ford F550 XL truck for the Bureau of Public Works through a capital lease pursuant to General Municipal Law 109-b, consistent with plans in the 2024 operating budget of the Community Services Department; and

WHEREAS, the authorization to purchase one (1) 2023 Ford F550 XL truck at a cost of \$119,827.08 was previously provided by Resolution 2022-341; and

WHEREAS, written quotes were received from several firms which provide lease financing with the lowest cost quote that of \$134,842.43 and

WHEREAS, funding for the 2023 lease payment will be available in account 031.9785.6050.

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes capital lease financing for one (1) new 2023 Ford F550 XL truck for the Bureau of Public Works in the total amount of \$134,842.43 with JP Morgan Chase Leasing.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____